



Local authority address

Date

Dear xxx,

Re: Confirmation of funding for [local authority] to deliver a Pause Practice

I am pleased to confirm that Pause Creating Space for Change (referred to as 'Pause' hereafter) will provide the funding to [local authority] to deliver a Pause Practice.

The amount of funding will be confirmed once [local authority] has submitted the budget required to deliver the Pause Practice. However, the amount will be equivalent to up to 50% of the cost of delivery for 21 months (estimated at approximately £260,000).

This funding has been granted to Pause by the Department for Education and, as such, the following terms and conditions will apply:

- Any publicity activity must be carried out in conjunction with the Pause Director of Communications and Influencing and should include reference to the Department for Education's Children's Social Care Innovation Programme grant;
- Pause is required to report regularly to the Department for Education and requests that [local authority] assists us with such reporting – during the mobilisation period, Pause may request brief ad-hoc updates from the Council and, once the Pause Practice is operational, it will be required to report quarterly according to the Pause Monitoring, Evaluation & Learning Framework;
- [local authority] will be required to invoice Pause for the grant according to a payment schedule – further information will be provided by the Pause Programme Manager.

Pause will send [local authority] a legal agreement (the 'Practice Agreement'), setting out the parameters of the partnership between both organisations.

Please contact Xenia Lawani, Programme Manager, if you have any queries about this grant (xenia.lawani@pause.org.uk / 07881 039 274).

Yours sincerely,

Jules Hillier
Chief Executive, Pause



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