

Overview and Scrutiny Commission

Terms of Reference

The Commission is responsible for all overview and scrutiny functions on behalf of the Council, and in particular:

- To appoint and work with the individual Overview and Scrutiny Committees to develop and agree the Overview and Scrutiny work programmes.
- Hold regular discussions with Scrutiny Chairmen, Cabinet Members and Executive Directors to identify priority topics for consideration by Scrutiny.
- Identify and take responsibility for items that transcend the terms of reference of, or that fall outside the remit of, the individual Committees.
- Consider the Council's Budget Strategy and budget proposals made by the Cabinet and recommend if consultation or representations need to be made.
- Consider strategic Council policy decisions and recommend if consultation or representations need to be made.
- To make representations to the Cabinet, and Council if necessary, on any issues or areas of concern arising from the overview and scrutiny process.
- To monitor the achievement of the "Be a modern, efficient and effective Council" Council Priority as set out in the Council Plan.
- Produce an Annual Overview and Scrutiny Report detailing all scrutiny activity for the year.
- Co-ordinate the Members' Overview and Scrutiny learning programme to facilitate continuous improvement of the overview and scrutiny function.
- To receive regular updates on the activities of the Liverpool City Region Combined Authority Scrutiny Committee.
- To receive relevant reports on a regular basis in order to review and scrutinise the financial performance of the Council.
- To review and scrutinise the Council's Annual Statement of Accounts prior to approval by the Audit and Governance Committee.
- In undertaking this role, the Commission is able to question members of the Cabinet, and/or Chief Officers, regarding their decisions in relation to the financial performance and financial health of the Council.
- To exercise the right following call-in to review and, where appropriate, ask for re-consideration of decisions made by, but not yet implemented by, the Cabinet or Council.
- To receive and have regard for Councillor Calls for Action within the remit of the Commission.

Adult Social Care and Health Scrutiny Committee

Terms of Reference

The Committee shall undertake the functions delegated by the Commission, and in particular:

- To consider and scrutinise items relating to the provision of adult social care in the Borough.
- To consider and scrutinise items relating to the provision of health services including public health in the Borough, in accordance with relevant legislation.
- To review items relating to the operation of adult social care and health services identified in 1 and 2 and their performance, as selected by members of the Committee, or referred to them by the Overview and Scrutiny Commission or the Cabinet.
- To engage with, and respond to, formal and informal NHS St. Helens Clinical Commissioning Group (CCG) or relevant health providers' consultations in relation to any proposal for a substantial development of the Health Service in St. Helens or for a substantial variation to such services.
- To monitor the achievement of the "Promote good health, independence and care across our communities" Council Priority as set out in the Council Plan.
- In undertaking this role, the Committee is able to question members of the Cabinet and/or Chief Officers, and/or representatives of relevant Health bodies, including CCG representatives and the People's Board regarding their decisions, performance in relation to service operations and targets.
- To contribute to Joint Health Scrutiny Committees reviewing consultations by NHS bodies or Health Service providers on cross border changes to services.
- To exercise the right following call-in to review and, where appropriate, ask for reconsideration of decisions made but not yet implemented by, the Cabinet or Council.
- To receive and have regard for Councillor Calls for Action within the remit of the Committee.
- To receive and respond to referred items from Healthwatch in accordance with national regulations.
- To provide regular updates on the Panel's work programme to the Overview and Scrutiny Commission.
- To produce final reports of all reviews undertaken and monitor and evaluate progress of recommendations as appropriate.
- To make representations to the Cabinet, and Council if necessary, on any issues or areas of concern arising from the overview and scrutiny process.

Children and Young People Services Scrutiny Committee

Terms of Reference

The Committee shall undertake the functions delegated by the Commission, and in particular:

- To consider and scrutinise items relating to the provision of Children and Young People's Services in the Borough.
- To review and scrutinise items relating to the operation of Children and Young People's Services and their performance, as selected by members of the Committee or referred to them by the Overview and Scrutiny Commission or the Cabinet.
- To monitor the achievement of the "Ensure Children and Young People have a positive start in life" Council Priority as set out in the Council Plan.
- In undertaking this role the Committee is able to question members of the Cabinet, and/or Chief Officers, regarding their decisions, performance in relation to service operations and targets.
- To receive and have regard for Councillor Calls for Action within the remit of the Committee.
- To exercise the right following call-in to review and, where appropriate, ask for re-consideration of decisions made by, but not yet implemented by, the Cabinet or Council.
- To provide regular updates on the Committee's work programme to the Overview and Scrutiny Commission.
- To produce final reports of all reviews undertaken and monitor and evaluate progress of recommendations as appropriate.
- To make representations to the Cabinet, and Council if necessary, on any issues or areas of concern arising from the overview and scrutiny process.

Place Services Scrutiny Committee

Terms of Reference

The Committee shall undertake the functions delegated by the Commission, and in particular: •

- To be designated as the responsible Committee for review and scrutiny of crime and disorder issues, pursuant to the Police and Justice Act 2006, and in this context:
 - a) to review and scrutinise decisions made, or action taken by, the People’s Board and the responsible authorities which comprise it insofar as their activities relate to the board itself;
 - b) to make reports or recommendations to Council with respect to the discharge of crime and disorder functions;
 - c) to consider any local crime and disorder matter which is referred to it by any Member of the Council;
 - d) to operate in accordance with the powers contained in the Crime and Disorder (Overview and Scrutiny) Regulations 2009 with regard to co-opting of members, frequency of meetings, obtaining information, requiring attendance at meetings and making reports and recommendations.
- To consider and scrutinise items concerning: borough-wide economic development, environment, regeneration, housing, culture, tourism, leisure and libraries.
- To be designated as the responsible Committee for flood risk management, and shall undertake its responsibilities under the Flood and Water Management Act 2010 as follows:
 - (a) may review and scrutinise any matter relating to the planning, provision and operation of flood risk management in the area of the Borough of St. Helens;
 - b) may invite those authorities responsible for flood risk management to comment on the matter;
 - (c) request information from them to enable it to carry out its responsibilities; and
 - (d) make reports or recommendations and request a response from flood risk management authorities.
- To monitor the achievement of the “Support a strong, diverse and wellconnected local economy”, “Create safe and strong communities for our residents”, and “Create a green, thriving and vibrant place to be proud of” Council Priorities as set out in the Council Plan
- To review items relating to the operation of the functions outlined above and their performance, as selected by members of the Committee, or referred to them by the Overview and Scrutiny Commission or the Cabinet.
- In undertaking this role the Committee is able to question members of the Cabinet, and/or Chief Officers, and/or the Chair of the People’s Board, regarding their decisions, performance in relation to service operations and targets.
- To exercise the right following call-in to review and, where appropriate, ask for re-consideration of decisions made by, but not yet implemented by, the Council.
- To receive and have regard for Councillor Calls for Action within the remit of the Committee.

- To provide regular updates on the Committee's work programme to the Overview and Scrutiny Commission.
- To produce final reports of all reviews undertaken and monitor and evaluate progress of recommendations as appropriate.
- To make representations to the Cabinet, and Council if necessary, on any issues or areas of concern arising from the overview and scrutiny process.