

Overview and Scrutiny Commission Work Programme

Corporate Priorities
Be a modern, efficient and effective Council
Commission is responsible for overseeing all other priorities were they merge/overlap

Next Three Meetings		
Date: 5 th October 2020 Time: 5:30pm Venue: Virtual (TBC)	Date: 14 th December 2020 Time: 5:30pm Venue: Virtual (TBC)	Date: 1 st February 2021 Time: 5:30pm Venue: Virtual (TBC)

<u>Title</u>	<u>Description</u>	<u>Aims/Purpose</u>	<u>Portfolio</u>	<u>Lead Officer</u>	<u>Corporate Priority</u>	<u>Method</u>	<u>Date</u>
Council Reset and Recovery	Prior to the COVID-19 Pandemic the Council was running a Modernisation Programme. The impacts of the Pandemic have precipitated a reset and recovery process building on the Modernisation Programme.	To monitor the progress of the Reset and Recovery process and enable the Commission to select specific issues to review in more detail.	Reset and Recovery	Rob Huntington	All	Report to Committee	5 th October
Budget Scrutiny Task Group	The Council sets a budget for each municipal year and the Scrutiny Function is responsible for scrutinising the budget setting process.	To examine the budget setting process to ensure it is robust and effective in delivering a balanced budget that enables the Council to achieve its priorities.	Leader/Finance and Governance	Cath Fogarty	All	Task Group	TBC
Procurement of service delivery from third parties	Council is required to follow procurement rules to put in place its contracts with third parties who	To ensure the Council is effectively and efficiently procuring and managing its contractors to ensure	Finance and Governance	Billy Webster	Be a modern, efficient and effective Council	Report to Committee	TBC

	provide services not delivered in house.	excellent service delivery and value for money					
Council policy for dealing with abuse of staff	Officers within public facing services can sometimes be subjected to abuse (physical and verbal). Council needs to have a robust policy to ensure zero tolerance approach is maintained.	To monitor the progress of the policy working group. To ensure the Council's policies and procedures for dealing with abuse of staff are robust and applied effectively and consistently when needed. Commission to consider when policy working group is ready to report.	Finance and Governance	Caroline Barlow	Be a modern, efficient and effective Council	Report to Committee	TBC
Financial Monitoring Reports	The Council produces quarterly reports regarding its Financial Performance in relation to the Budget for the municipal year.	To monitor the Council's financial performance against budgets and highlight any areas for further scrutiny	Finance and Governance	Jon Ridgeon	Be a modern, efficient and effective Council	Report to Committee	TBC
Performance Reports	Scrutiny Committees are responsible for reviewing the performance reports for Portfolios relevant to their remit at Q2 and Q4.	To use performance reports to monitor the performance of services within portfolios and hold Cabinet Members to account.	Finance and Governance/ Reset and Recovery/	Cath Fogarty	Be a modern, efficient and effective Council	Report to Committee	TBC